



CL NETWORK
LEAD · INSPIRE · ACHIEVE

LEADERSHIP CURRICULUM

Introduction to Project Management

2-DAY In-Person Corporate Training Workshop

The ability to work within or lead project teams is critical in today's business environment. The "Introduction to Project Management" workshop has been designed to provide participants with an understanding of the Project Management process. They will learn the five key elements of successfully leading any project.

OUTCOME

The participants of the "Introduction to Project Management" workshop will:

- Explore the importance of time and ROIT – Return on Invested Time
- Identify time robbers that are self-imposed vs. imposed upon them
- Consider how time robbers impact projects and project management
- Gain strategies for delegation and accountability – including setting goals and monitoring results
- Learn strategies for leading effective meetings – including meeting management tools
- Understand the importance of prioritizing projects and leveraging tools to ensure completion
- Understand the importance of Project Charters – identifying scope, objectives, participants and key stakeholders
- Learn the role of the Project Manager
- Understand the cycle of any project
- Identify and establish strategies on how to manage risk
- Explore when and how to engage a team for any project

Participants are given a business project. Working in teams they must design the project, develop the project charter and present the initial plan. They are given 3 hours to complete the task.

Interested in elevating your team's performance? Contact cindy.novak@clnetwork.ca